

# **TOWN OF LANTANA**

## **TOWN MANAGER'S MONTHLY UPDATE**



Monthly Report to the Town of Lantana  
Town Council and Community

**December 2021**

# **TOWN OF LANTANA**

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### **TOWN COUNCIL**

Robert Hagerty, Mayor  
Malcolm Balfour, Vice Mayor  
Karen Lythgoe, Vice Mayor Pro Tem  
Dr. Lynn J. Moorhouse, Councilmember  
Mark Zeitler, Councilmember

### **TOWN MANAGER**

Brian K. Raducci

### **TOWN CLERK**

Kathleen Dominguez, CMC

### **TOWN ATTORNEY**

Lohman Law Group, P.A.

### **DEPARTMENT DIRECTORS**

Eddie Crockett, Operations Director  
Nicole A. Dritz, Development Services Director  
Stephen Kaplan, Finance Director  
Kristine Kreidler, Library Director  
Sean Scheller, Police Chief  
Geraldine Jaramillo, Palm Beach County Fire Rescue District Chief

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**DECEMBER 2021**

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## INTRODUCTION

The purpose of this report is to provide the Town of Lantana (the “Town”) Town Council and Community with an end of month high level executive summary of the status of the Town’s major projects and various current and upcoming operational matters. Additional information may be available upon request.

## MISSION

To preserve Lantana’s small-town atmosphere through responsible government and quality service.

## VACCINE AND COVID-19 RESOURCES

- Florida Health COVID-19 24-hour hotline number is (866) 779-6121
- For Florida Health updates via text, text FLCOVID19 to 888777

For a list of vaccine information, please visit <https://floridahealthcovid19.gov/vaccines/>

## TOWN CLERK HIGHLIGHTS

During December, the Town Clerk’s Office coordinated the following events and programs:

### Menorah & Holiday Tree Lighting Ceremony (December 1, 2021)

Lantana held its first combined menorah and holiday tree lighting ceremony on December 1, 2021, at 6:00 PM at the Recreation Center. Residents enjoyed refreshments, pastries and music during and after the ceremony. The event also featured:

- The Story of Hannukah told by Mike Greenstein, a former Town employee, included singing, reflection, Sufganiyah (fried jelly donuts), and lighting the third candle on the menorah.
- Fr. Sandy Sears gave the Holiday Prayer.
- Mayor Hagerty emceed the event along with the Town Council, who gave a special holiday message and lit the tree.
- Kristine Kreidler, Library Director, hosted holiday-themed games with free books, STEM activities, and a cookie and craft-making station for the children.
- The Operations Department set up all the holiday decorations, including a fantastic-looking menorah and holiday tree at the Recreation Center, and installed lights and banners throughout the Town.
- The Greater Lantana Chamber of Commerce provided complimentary hot cocoa.

There were an estimated 70 individuals in attendance, including elected officials, staff and community members. Lantana hopes to make this a new holiday tradition.

### Change in Town Council Meeting Start Time:

On December 13, 2021, the Lantana Town Council voted to change the start time of the regular Town Council meetings from 7:00 PM to **6:00 PM** effective January 1, 2022. The regular Town Council meetings will continue to take place on the 2<sup>nd</sup> and 4<sup>th</sup> Monday of each month in the Council Chambers located at Town Hall. Meetings are open to the public in accordance with the Florida Government in the Sunshine Laws. Residents are encouraged to attend these meetings and participate in their government. Please see the schedule for upcoming Town Council meetings below:

- January 10, 2022 at 6:00 PM
- January 24, 2022 at 6:00 PM
- February 14, 2022 at 6:00 PM
- February 28, 2022 at 6:00 PM

Town of Lantana's General Election Information:

The Town of Lantana's General Municipal Election will be held on **Tuesday, March 8, 2022**, for the Office of Councilmember Group 1 and Group 2 seats. If necessary, a Run-off Election will be held on March 22, 2022, utilizing the same times and precincts as the General Municipal Election. The polls will be open from 7:00 AM to 7:00 PM.

**The following candidates have qualified to run for Councilmember – Group 1:**

- Lynn J. Moorhouse (incumbent)
- Joseph Farrell
- John Raymer

**The following candidates have qualified to run for Councilmember – Group 2:**

- Media O. Beverly
- Kem Mason
- Edward P. Shropshire

**Precincts and Polling Locations:**

Please check your voter registration card for your assigned precinct and polling location:

- Precincts 3075, 4002, 7172: Lantana Recreation Center, 418 S. Dixie Hwy
- Precinct 7170: Town Council Chambers, 500 Greynolds Cir
- Precinct 7168: Maddock Park Portable, 1200 W. Drew St.

Please contact Kathleen Dominguez, Town Clerk, at 540-5016 or [kdominguez@lantana.org](mailto:kdominguez@lantana.org) or visit: [www.lantana.org/town-elections](http://www.lantana.org/town-elections) for more information.

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## OPERATIONAL HIGHLIGHTS

### Sea Pines Neighborhood Flooding Update

The Utilities Section of Operations is now equipped with pumps that can be installed immediately to mitigate potential street flooding and threats to property. Routine system maintenance of the stormwater infrastructure is up-to-date.

- Five (5) Operations vehicles were recently ordered with two (2) already delivered, while the other three (3) are awaiting delivery.

<b>Operations' Ongoing Projects</b>				
<b>Title</b>	<b>Funding Yr</b>	<b>Start</b>	<b>Est Completion</b>	<b>Comments</b>
WTP High Service Pumps Replacement	FY 2020/21 (rollover to FY 2021/22)	Aug 2021	Jun 2022	Underway
E Lantana Rd Improvements	FY 2020/21 (rollover to FY 2021/22)	Not Determined	Not Determined	90% designed
Lift Station Rehabilitation (6,16,18)	FY 2020/21 (rollover to FY 2021/22)	Not Determined	Not Determined	Town Council approval on 12/13/21
Sea Pines Stormwater Pump Station	FY 2020/21 (rollover to FY 2021/22)	Not Determined	Not Determined	90% designed
WTP Filter Media Replacement & Improvements	FY 2020/21 (rollover to FY 2021/22)	Jun 2021	TBD	TBD
Water Main Replacement Under FEC @ Pine St	FY 2020/21 (rollover to FY 2021/22)	Not Determined	Not Determined	90% designed
Marine Safety	FY 2020/21	Jul 2021	Dec 2021	Underway
ADA Ramp Re-Bid	FY 2021/22	Not Determined	Not Determined	Town Council Rejected Proposed design. Redesign is underway & insurance claim has been settled
SE Atlantic Drainage Study	FY 2020/21 (FY 2021/22 not funded)	Not Determined	Not Determined	Modeling underway
Bicentennial Bathroom	FY 2020/21 (rollover to FY 2021/22)	Oct 2020	Nov 2021	Completed
Beach Pavilion Repairs	FY 2020/21 (FY 2021/22 not funded)	Not Determined	Not Determined	Bldg. use being evaluated

Maddock Park CDBG	Grant FY 2021/22	Not Determined	Not Determined	Under design
Beach Rails	FY 2020/21 (rollover to FY2021/22) Additional Funding in FY 2021/22	Apr 2021	January 2022	35% installed to date. Remaining Installation estimated to be completed by 1/31/22
Nature Preserve Walking Trail	FY 2021/22	Oct 2021	Oct 2021	Completed
Milling & Paving Townwide	FY 2021/22	Est Nov 2021	Unknown	Delayed pending ADA Ramp Cost
Beach Rails Phase II	FY 2021/22	Not Determined	Not Determined	ITB being evaluated for legal sufficiency
Pipe Lining/Manhole Rehabilitation Sanitary Sewer	FY2021/22	TBD	TBD	Town Council approval on 12/13/21

### Enjoy Lantana! Events

#### Movie Night

January 7, 2022 and February 4, 2022 – TBD

#### Farm Share Event

Date TBD

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## DEVELOPMENT SERVICES HIGHLIGHTS

### Water Tower Commons Project Update

The Residential Phase II is currently in progress. The Town has issued Site Plan approvals for both a Wawa and an Aldi, with a Chick-fil-a Site Plan currently under review. On December 15, 2021, ALDI was issued its Certificate of Occupancy and officially opened its doors to the public. The Developer is currently working on the required Art in Public Places piece for Town approval and has submitted a rendering for consideration, review and comment.

### Treasure Coast Regional Planning Council Update

On August 23, 2021 Dana Little, Urban Design Director made a presentation to the Town Council to consider preparing a Master Plan for the Town. On October 28, 2021, Town Staff met with Mr. Little to discuss the scope of work that might be performed. Mr. Little will be presenting a detailed scope of work and an agreement for Council consideration in the near future.

### Development Services' Ongoing Projects

<b>Ongoing Applicant-Initiated Projects</b>	<ul style="list-style-type: none"><li>• 1201 W Lantana Rd – Chick-fil-a Site Plan, Landscape Plan, Special Exception Requests</li><li>• Lantana Cabana (Restaurant at the Moorings) – Site Plan, Landscape Plan, Variance Requests</li><li>• Traffic Calming Request for W Ocean and W Pine</li><li>• Traffic Calming Request for Melody Ln</li></ul>
<b>Ongoing Town-Initiated Projects</b>	<ul style="list-style-type: none"><li>• Proposed Ordinance for dock setbacks</li><li>• Proposed Ordinance for Home Based Businesses to comply with recent house bill</li><li>• Proposed Ordinance for Medical Marijuana</li><li>• Proposed Ordinance for TPS Process</li><li>• Proposed Ordinance for signage updates</li></ul>
<b>Other Ongoing Projects</b>	<ul style="list-style-type: none"><li>• Coordination with CentralSquare on permit process improvements, including future online permitting capabilities</li><li>• Participation with Palm Beach County Housing Action Plan</li></ul>
<b>Active Special Event Permits</b>	<ul style="list-style-type: none"><li>• Lantana Greenmarket (Fridays and Sundays through May 2022)</li><li>• Food Truck at Sports Park (through September 2022)</li></ul>
<b>Active Street Obstruction Permits</b>	<ul style="list-style-type: none"><li>• Street Obstruction for WTC roadway updates on N 8<sup>th</sup> Street (through December 2021)</li></ul>



## FINANCE DEPARTMENT HIGHLIGHTS

### American Rescue Plan Act (“ARPA”) Funding Update

The Town received more than \$3.1M as the first tranche of ARPA funds in late September. Staff will evaluate the next course of action and how to best utilize these funds which must be obligated by December 31, 2024, and expended by December 31, 2026. Eligible uses of funds include responses to public health concerns raised by the pandemic, responses to negative economic impacts of the pandemic, premium pay to essential workers, improvements to water and sewer infrastructure, and replacement of lost revenue due to the pandemic.

### FY 2021/22 Annual Budget

Was adopted on 1<sup>st</sup> and 2<sup>nd</sup> Reading on September 13<sup>th</sup> and September 23, 2021, respectively.

### Monthly Report Spreadsheet (November 2021)



#### Town of Lantana Finance Department Monthly Report

Item	November
Number of accounts payable checks issued	128
Amount of accounts payable checks	\$ 626,807
Utility bills prepared	3,387
Utility accounts on Auto-Pay	791
Utility accounts opened	33
Town water consumption (in thousands of gallons)	4,821
Water consumed (net of Town usage in thousands of gallons)	47,068
Water/Wastewater Utility Revenue Billed	\$ 544,707
New employees	3
Separated employees	1
Number of interviews	5
Number of insurance claims managed	19
SysAid tickets completed (I.T.)	71
Security logs reviewed	4,652
Backups performed (computer, server, etc.)	367
Network add/change/deletions	83

## LIBRARY HIGHLIGHTS

### Library Remodel Project Update

While our Library facility is undergoing its remodel, the library has been temporarily relocated to 418 S Dixie Hwy, Lantana FL 33462. The Library is finalizing furnishings, finishes, and shelving selections for the Library this week. The Town is currently working through some construction issues with our contractor and hopes to have them resolved and ready for Council consideration at the January 10, 2022 Town Council Meeting.

### Library Misc.:

1. Upon completion of our remodeling project, the Library plans to establish a regular book club for kids and story time at our Library.
2. The Little Free Libraries are off to Operations for the final clear coat and to be installed in the first six (6) locations. The plan is to have them all installed by mid-January. Library Staff is also creating a flyer to help residents know how to create their own (i.e., code, permits, resources, etc.), so the Town can have a robust Little Free Library program with the community adding their own creativity to it. We have already received calls from residents wanting to know how to create one in their yards.



3. The Lantana Library Foundation has begun their seasonal donation campaign. They have already received an anonymous donation to match donations up to \$50,000. The Foundation also received another \$50,000 donation from Robert and Louise Barfknecht to be used to name the Library's garden space. This money would be made available to help fund the Library garden and create a unique and special outdoor space that can be used for multiple activities.

## POLICE DEPARTMENT HIGHLIGHTS

### Police Department Ongoing Projects:

- All officers have been trained and outfitted with Body Worn Cameras and new Tasers
- The equipment has been received for the dispatch center upgrade and we are coordinating with Motorola to establish an installation date.
- Members of the police department are participating in a holiday toy drive and will be distributing the toys the week of Christmas.
- Two (2) police utility vehicles have been ordered and awaiting delivery.
- Members of the Police Department are in the planning stages of holiday community outreach programs.

## FIRE DEPARTMENT HIGHLIGHTS

### Municipal Call Type Report Chart

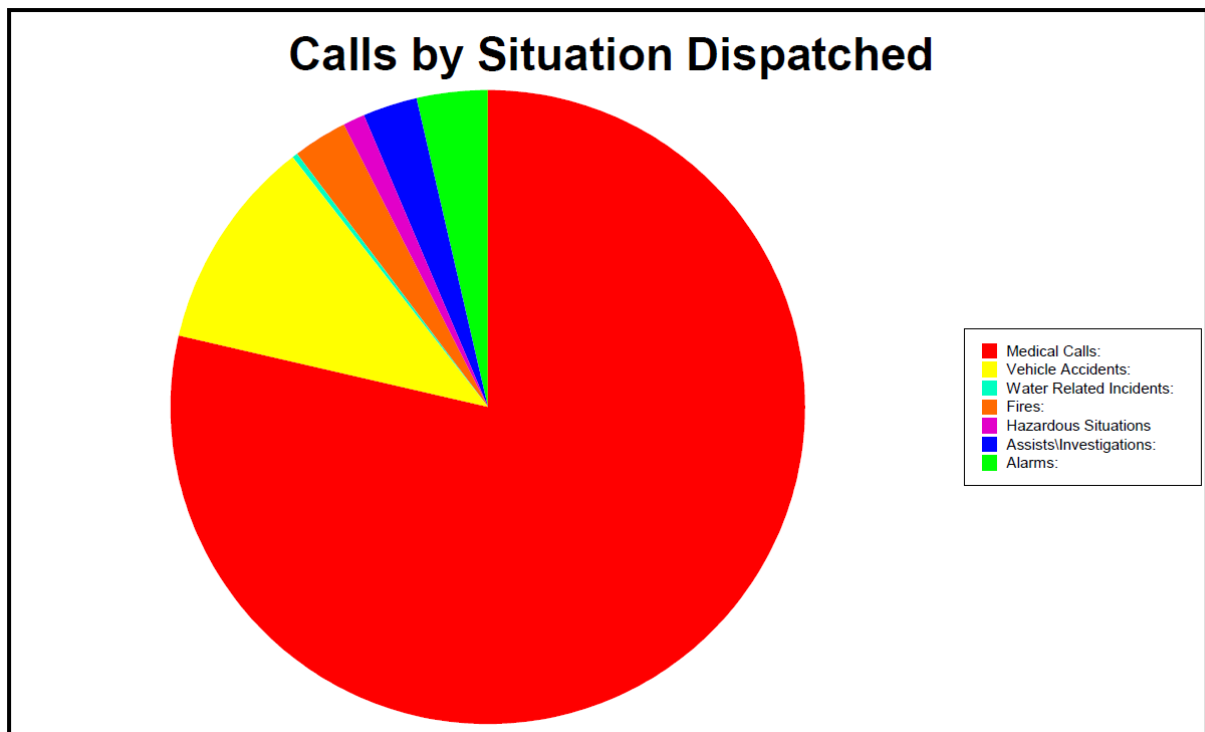


## Palm Beach County Fire Rescue

### Lantana - # of Calls by Type

20211101 to 20211130

<u>Type - Situation Dispatched</u>	<u># of Incidents</u>
Medical Calls:	170
Vehicle Accidents:	23
Water Related Incidents:	1
Fires:	6
Hazardous Situations	2
Assists\Investigations:	6
Alarms:	8
<b>Total number of Events:</b>	<b>216</b>





Town of Lantana  
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